

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES <u>Regular Board Meeting</u> Thursday, December 13, 2018 7:00 p.m. Yankee Springs Township Hall 284 N. Briggs Rd., Middleville, Michigan 49333 MINUTES </p>	<p> FINAL MINUTES Page 1 of 4 YS BOT – Regular Mtg. 12/13/18 Circulation Date: 12-18-18 / jcl Approved Jan. 10, 2019 with correction on page 3 </p>
<p> Meeting called to order at 7:00 p.m. by Supervisor Mark Englerth. <u>PLEDGE OF ALLEGIANCE</u> Roll Call: All Present: Jansma, J. Lippert, L. Knowles, Englerth, VandenBerg. <u>Absent with notice:</u> Staff Present: Chuck Biggs- Constable, Rich Beukema, Cathy Strickland, Frank Fiala, Sandy Marcukaitis. Visitors: 4 (not including staff present). </p>	<p> CALL TO ORDER PLEDGE ROLL CALL </p>
<p> <u>ADDITIONS/CHANGES TO AGENDA:</u> Under New Business: Set 2019 Meeting with Road Commission. Under New Business: First Ordinance for review of compilation of other governmental Ordinances regarding Recreational Marijuana. Placement of Planning Commission and ZBA members for 2019 will not take place tonight per M. Englerth. (Inquiry made by L. Knowles). </p>	<p> <u>ADDITIONS/CHANGES TO AGENDA</u> </p>
<p><u>NO PUBLIC COMMENT</u></p>	<p>PUBLIC COMMENT: NONE</p>
<p> <u>CONSENT AGENDA:</u> Approval of Consent Agenda Minutes: <u>Regular Board Meeting 11-8-18; Special Meeting 11-8-18 @ 6:30 p.m. Special Assessm't District Payne Lake Weed; Special Meeting: 11-3-18</u> <u>November Check Disbursement Register: Check #914941 – Check #914990 = \$39,896.05</u> <u>Payroll November 30, 2018 – Check #6387 - #6404 Net Amount : \$11,849.52</u> </p>	<p> CONSENT AGENDA APPROVAL OF CONSENT AGENDA </p>
<p> <u>APPROVAL OF CONSENT AGENDA:</u> <i>Motion by L. Knowles with support from Jansma to approve the <u>Consent agenda for tonight's meeting.</u> Roll Call: Jansma: Yes, Knowles: Yes, Lippert: Yes, Englerth: Yes, VandenBerg: Yes, Yes: 5, No: 0. MOTION CARRIED.</i> </p>	<p> ACKNOWLEDGE MENT OF VISITORS: </p>
<p> <u>ACKNOWLEDGEMENT OF VISITORS</u> Barry County Commissioner's Report -Vivian Conner gave report. Written Report was submitted as well. </p>	<p> Barry County Commissioner - Vivian Conner </p>

<p>TREASURER'S REPORT: presented by Alice Jansma, Treasurer</p> <ul style="list-style-type: none"> • November 2018: Financial Statement • Attached Investment and Receipt Distribution ALL FUNDS Report November 2018 <p><i>Motion by Lippert with support from Knowles to accept the Financial Report for November 2018 All ayes. MOTION CARRIED.</i></p>	<p>FINAL MINUTES Page 2 of 4 YS BOT – Regular Mtg. 12/13/18</p> <p>TREASURER'S REPORT: Alice Jansma, Treasurer</p>
<p>BOARD ACTION ITEMS(S):</p> <ol style="list-style-type: none"> 1. <u>PCI – Professional Code Inspections- Contract renewal Tom Thompson:</u> Alice Jansma commented that Eric Thompson or someone in the PCI office is always available. A. Jansma commented that Brad Williams (Code Enforcement Officer) has worked closely with E. Thompson and it has been a very good thing to see. M. Englerth also spoke well of the work of E. Thompson and B. Williams. <i>Motion by Jansma with support from VandenBerg to continue contract with PCI for Building Inspections for two additional years, 2019 & 2020. Roll Call Vote: Lippert: Yes, Jansma: Yes, Knowles: Yes, Englerth: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.</i> 2. <u>Zoning Administration Contract – PCI – Eric Thompson:</u> <i>Motion by Jansma with support from VandenBerg to accept a two year contract with Eric Thompson of PCI to be the township's Zoning Administrator (with a contract). Roll Call Vote: Lippert: Yes, Jansma: Yes, Knowles: Yes, Englerth: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.</i> 3. <u>Purchase Order Request – Deputy Fire Chief Dan Miller – 2 Ice Rescue Suits</u> Motion by Jansma with support from VandenBerg to approve the purchase of two ice rescue suits to replace older, leaking suits for \$1,050.00. <i>Roll Call Vote: Lippert: Yes, Jansma: Yes, Knowles: Yes, Englerth: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.</i> 	<p>BOARD ACTION ITEMS</p>
<p>CLERK'S REPORT: Jan Lippert, Clerk</p> <ul style="list-style-type: none"> • November PCI Report • November Complaint Report • November MFR/Fire Responses • Clerk Lippert, Deputy Clerk Marge VanderMeyden and two election workers will be doing this Recount of all ballots in Yankee Springs Township Precinct #1 and 2 on December 13th, 2018 at the Tyden Center- Hastings. Clerk Lippert reported that the recount did take place today, and both precincts were had counted and balanced. • Correspondence: Worker's Compensation Municipal Group Dividend Distribution. <p>Set 2019 Meeting Dates All Boards:</p>	<p>CLERK'S REPORT: Jan Lippert, Clerk</p>

Supervisor Englerth noted that he would like to have a "Committee as a Whole" Meeting to determine the agenda for the regular monthly township board meeting. It was determined that the agenda meeting (of Board Members) will occur the first Wednesday of the month prior to the regular township board meeting at 6 p.m. J. Lippert commented that she will notice the meeting(s) in the Sun & News.

Motion by Jansma with support from Knowles to accept the Publication of the 2019 Meeting Schedule of the Boards as corrected. Roll Call Vote: Lippert: Yes, Jansma: Yes, Knowles: Yes, Englerth: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.

Invoice Register Accounts Payable – Approval:

Motion by Knowles with support from Jansma to approve current invoice register (12/13/18) for the amount of \$18,038.24. Roll Call: Jansma: Yes, Knowles: Yes; Lippert: Yes, Englerth: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.

SUPERVISOR REPORT –

Gun Lake Area Sewer & Water Report – (Project) photos to possibly be at next meeting. Photos are currently on the website.

Englerth noted that he requested list/letter from Dickinson Wright regarding proposed changes to the Articles of Incorporation of GLASWA.

Veteran's Memorial Update:

Pavers to be purchased. Veteran's Memorial to be open for this Memorial Day- 2019.

Motion by Lippert with support from VandenBerg to allow up to \$1200 for tile for pavers. Roll Call Vote: Lippert: Yes, Jansma: Yes, Knowles: Yes, Englerth: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.

The following to be discussed at the "Committee-of-the-Whole" (Board Member) agenda meeting for January Regular Board meeting and be a Board Action for January 10, 2019 – Regular Meeting: **Recreational Marijuana – General Ordinance item.**

Review Water System REU's – SET SPECIAL MEETING - to be discussed at the Agenda Meeting (Committee of the Whole Meeting/Board Member) on January 2, 2019 for January 10, 2019 Regular Board meeting.

PUBLIC COMMENT: NONE

NEW/OLD BUSINESS/ BOARD COMMENT:

Meeting with Road Commission: Tuesday, January 15, 2019 – 9:00 a.m. at the Road Commission. All board members are in agreement with this date. Road items to be discussed on Wednesday, January 2, 2019 (Committee-of-the-Whole Meeting/Board Members) Agenda Meeting. Information will be forwarded to Board members.

J. Lippert requested copy of Tree Ordinance from Frank Fiala, which was referenced by Vivian Conner earlier this evening.

A. Jansma- commented on completing the **Asset Forfeiture Report** (from the State Police) on line. Jansma added that the township did not have any to forfeit.

FINAL MINUTES

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Approval of Invoice
Current Register.

**SUPERVISOR'S
REPORT: Mark
Englerth**

PUBLIC COMMENT

**NEW/OLD
BUSINESS/
BOARD
COMMENT:**

Jansma also commented on the township computer system server being recently updated to increase capacity.

Englerth commented on the Joint Meeting regarding the Master Plan last evening. Englerth noted the diversity of those involved with the Township Board, Planning Commission and ZBA. Englerth commented on using this diversity as an advantage.

Full audio recording of this meeting which is to accompany the written minutes (for this meeting) has been downloaded to the township office computer system on 12/13/18 immediately following meeting.

ADJOURNMENT:

Motion by Knowles with support from Jansma to adjourn at approximately 8:00 p.m. Approved by all. Motion Carried.

Respectfully submitted:

Date: _____

Deb Mousseau

Note: "Committee of the Whole" reference is the Township Board of Trustees Special Meetings

Recording Secretary 12/13/18

Per audio

Approved : Circulation Date: 12-18-18 / jcl

Janice C. Lippert, Township Clerk

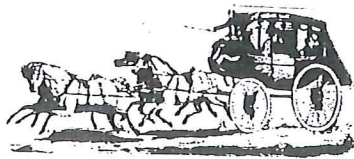
FINAL MINUTES

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ADJOURNMENT



Township of Yankee Springs

284 N. BRIGGS ROAD – MIDDLEVILLE, MICHIGAN 49833
269-795-9091 / FAX 269-795-2388

OFFICE OF TREASURER

YANKEE SPRINGS TOWNSHIP TREASURERS REPORT - NOVEMBER 2018 GENERAL FUND

Balance THURSDAY - NOV. 4, 2018		\$	840,986.27
Receipts November 2018			
State of Mi. sales Tax Rev. July-Aug	\$	62,040.00	
Tax Tribunalial denials	\$	684.85	
Zoning Fee	\$	200.00	
Interes November 2018 GF	\$	466.06	
PCI October 2018	\$	5,573.00	
Cable Franchise Rev July-Aug-Sept	\$	19,178.04	
Willson Drive Assessment Payments	\$	2,865.00	
2018 Adm Fee	\$	268.99	
Summer Tax Coll Fee- Barry Cty & Wayland School	\$	7,320.00	

Total Receipts \$ 98,595.94

Sub Total \$ 939,582.21

DISBURSEMENTS November 2018

Check 914940		VOID
Check 914941	\$	300.00
Checks 914942-914955	\$	20,606.27
Check 914956-914972	\$	8,170.16
Checks 914973-914985	\$	3,026.45
Checks 914986	\$	149.00
Checks 914987-914990	\$	7,644.17
Federal Tax OCTOBER Payroll	\$	2,987.70
Sprint EFT Payment November 2018	\$	266.64
Payroll Checks November 2018 6387-6404	\$	11,849.52
	\$	54,999.91

Balance \$ 884,582.30

RESTRICTED GENERAL FUND \$

Cobb, Barlow and Payne Lake Weed \$	\$	80,000.00
Trail \$	\$	100,000.00
Total	\$	180,000.00

GENERAL FUND UNRESTRICTED BALANCE \$ 704,582.30

FIRE EQUIPMENT PURCHASE FUND

Balance Brought Forward November 1, 2018	\$	626,112.02
Interest November 2018	\$	1,243.36
Balance	\$	627,355.38

VETERANS MEMORIAL FUND

Balance Brought Forward Novembe 1, 2018	\$	5,075.51
Interest November 2018	\$	0.04
Balance	\$	5,075.55

Respectfully Submitted

Alice Jansma - Treasurer

aj/12/06/2018

RECORD OF INVESTMENTS NOVEMBER 2018 This report constitutes the quarterly report for Yankee Springs Township/per PA 20

ACCOUNT #	TYPE	DEPOSITORY	OPEN/REINVEST	MATURES	INT Rate	Balance	Earned	PROCEEDS	RECEIPT #	RECEIPT DATE
GENERAL FUND										
15800064	GENERAL CKG	HCB	AT INC.	BD DECISION	0.110%	\$19,975.69	\$2.28	REINVESTED	2042	11/30/2018
15800644	PAYROLL CKG	HCB	AT INC.	BD DECISION	0.030%	\$8,644.27	\$0.14	REINVESTED	2042	11/30/2018
15800660	CKG MMA	HCB	AT INC.	BD DECISION	0.170%	\$455,555.31	\$64.46	REINVESTED	2042	11/30/2018
4864	**CD	CHEMICAL BK	3/15/2018	3/15/2019	1.800%	\$150,407.03	\$0.00	CHEMICAL every 3 mo*		
4693	CD	CHEMICAL BK	8/11/2018	11/11/2019	1.900%	\$250,000.00	\$399.18	CHEMICAL	2037	11/20/2018
						\$884,582.30	\$466.06			
FIRE EQUIPMENT PURCHASE FUND										
15800673	CHECKING	HCB	12/1/2000	BRD DECISION	0.110%	\$113,972.95	\$12.15	HCB ACCT 673	2046	11/30/2018
220003685	CD	HCB	5/2/2017	5/2/2019	0.150%	\$100,000.00	\$23.78	HCB ACCT 673	2046	11/30/2018
461	CD	UNITED BK)	10/8/2016	3/8/2020	2.750%	\$213,382.43	\$859.21	UBK ACCT 45	2045	10 AND 11 **
655031062	CD	CHEMICAL BK	9/11/2018	9/11/2019	2.050%	\$200,000.00	\$348.22	CHEMICAL	2038	11/20/2018
						\$627,355.38	\$1,243.36			
VETERANS MEMORIAL FUND										
15800848	CHECKING	HCB	4/9/2013	BRD DECISION	0.010%	\$5,075.55	\$0.04	HCB ACCT 848	2023	11/30/2018
aj/td	12/6/2018									

*CD Interest every 3 months

** OCTOBER AND NOVEMBER